



EXECUTIVE COMMITTEE

DRAFT MINUTES

August 13, 2013

11:00 A.M. – 12:00 P.M.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 410
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on August 13, 2013, at the ADDPC office, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present	
------------------------	--

John Black, Vice-Chairperson, Phone Monica Cooper, Phone Ray Morris	Ed Myers, Phone Tom Uno, Phone Melissa Van Hook, Phone
---	--

Staff	Members Absent
--------------	-----------------------

Marcella Crane, ADDPC Lani St. Cyr, ADDPC Michael Leyva, ADDPC	Will Humble, Chairperson
--	--------------------------

A. Call to Order

Vice-Chairperson John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Standing Committee meeting. The meeting was called to order at 11:04 A.M.

B. Approval of Meeting Minutes

The minutes from the June 26, 2013 Executive Committee meeting were reviewed.

- A motion was made by Monica Cooper to approve the April 5, 2013 Executive Committee Meeting Minutes.
- The motion was seconded by Tom Uno.
- The motion carried.

C. Approval of State Plan Amendments

Marcella Crane provided an overview of the Amendments to the State Plan. The Council is charged by federal law to create a five year state plan outlining how it will fulfill its responsibilities under the federal Developmental Disabilities Act.

The process started with the Council Retreat and individual Committee Meetings when we reviewed our goals and objectives and plan of work. Council members agreed to keep the goals and elected to refine the objectives. For 45 days, Survey Monkey was used to gather information from community members about issues and concerns for people with developmental disabilities, family member and the public. During that period, 93 responses were received. The information gained did not indicate to the Council a need to amend the objectives as no substantial input or changes were recommended. Staff will submit the Amended State Plan by August 15, 2013.

In October 2013, consultant BJ Tatro will facilitate individual meetings with Standing Committees to review the objectives and the evaluation plan measurements.

John Black complimented staff on the State Plan work and is pleased the Council will have strong emphasis on short term, intermediate and long term outcomes.

- A motion was made by Tom Uno to approve the State Plan Amendments.
- The motion was seconded by Ed Myers.
- The motion carried.

D. Approval of DES/SELN Membership

John Black provided information on SELN accomplishment and employment initiatives completed during the past year and the request for 3rd year funding of \$35,000. He stressed the importance of work focused on revisions to the Individualized Support Plan (ISP) to engage members in consideration of employment as a post-school outcome; introduction of a new Qualified Vendor service with an emphasis on Transition to Employment; rates rebased to incentivize the provision of integrated employment services and supports; and enhanced coordination of computer based training on employment. Funding for SELN Year 3 was recommended by the Integrated Employment Committee.

Discussion centered on administration of SELN, which DES administers; the need for the Department of Education (ADE) to increase their involvement in transition in high school, and the need for more leadership and accountability in transition programming. Also, there should be transition for adults who are going back to school.

Committee members directed Council staff to:

- Have an ADE representative give a presentation on transition services at the November 1, 2013 Full Council Meeting;
- This should include an update on outreach efforts and programming to school districts.
- Have Linda Tasco, DES, Division of Developmental Disabilities provide information on programming efforts to address transition services.
 - A motion was made by Melissa Van Hook to approve SELN Year 3 funding request.
 - The motion was seconded by Tom Uno.
 - Ray Morris abstained from voting.
 - The motion carried.

E. Chamber of Commerce Membership

John Black shared information on the opportunities to reach the small business community, especially potential employers through chamber membership. Council staff researched local chambers to identify programs each organization may offer, specifically for the DD community. Based on discussions with staff, a recommendation was made to join the Greater Phoenix and Scottsdale Chambers.

Discussion centered on what the Council will do if the Chamber (Phoenix or Scottsdale) takes a position that is in opposition to the Council. Chambers have been known to be against minimum wage and compliance with ADA.

Committee members felt it was important to educate the Chamber on DD issues; Chambers offered an opportunity to provide education and awareness; Chamber membership provided an opportunity to reach small business owners especially for issues related to employment for individuals with DD.

It was recommended to document results for the year and bring back information to the Council for review.

- A motion was made by Ed Myers to join the Greater Phoenix and Scottsdale Chambers of Commerce.
- The motion was seconded by Monica Cooper.
- The motion carried.

F. Call to the Public

No members of the public were present or on the phone.

G. Adjourn

Vice-Chairperson John Black called for a motion to adjourn.

- A motion was made by Ed Myers to adjourn the meeting
- The motion was seconded by Tom Uno.
- The motion carried and the meeting was adjourned at 11:39 A.M.